

KINGSTON VILLAGE HALL TRUST ("KINGSTON BARN")

EMERGENCY INFORMATION

LOCATION – 25 The Street, Kingston, Canterbury, CT4 6JB

FIRE EXTINGUISHERS

- 1) In the kitchen – 1 x powder
- 2) By Security Exit doors – 1 x water & 1 CO2
- 3) By the main hall (blue) inner door – 1 x water
- 4) At the top of the mezzanine stairs – 1 x water

WATER MAIN

Switch off the "Surestop" switch located in the kitchen unit to the left of the cooker, on the right hand side. Although it is a "switch" it is not operated by electricity but by water pressure so will work during a power cut. It takes a few moments to work.

GAS MAIN

Located beside the meter at the back of The Barn (White box)

ELECTRICITY

Trip switches are in the main hall L/H ("sound") cupboard. In the event of failure of lighting or power circuits – check the Trip switches and report to Trustees.

EVACUATION

Ensure that no one remains in the hall, kitchen, mezzanine or toilets and Assemble on the Playing Field leaving space for emergency vehicles near the hall.

TRUSTEE CONTACTS & KEYHOLDERS (k) (Area Code 01227)

Brian Morris (k) 07748 632930; Jerry Cook (k) 831884; Paul Chatley (k) 832905; Sally Crump (k) 830892; Steve Saffer (k) 830152;

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