



KINGSTON VILLAGE HALL TRUST

HIRE CHARGES FOR 2023

Charges per session, nominally 8 am to 1 pm: 1 pm to 6 pm: 6 pm to 11.45 pm
Alternatively an hourly rate of £16 may apply for full or part sessions.

	Sessional Charge	Returnable Deposit (after satisfactory inspection)
Private Hire	£80	£150
Children's Party (under 12 years)	£45	£50
Business Meetings (weekday daytime only)	£60	£50
Elections	£240	Nil
Commercial Booking	£85	£150
Wedding Reception - complete day	£575	£150

NB.

1. Complete day Hire: additional session, either preceding or succeeding at 50% of normal charge, i.e. £8 an hour. This is recommended for setting up or clearing up.
2. Start and end times of sessions can be negotiated at Trustees discretion, depending on other bookings at the time.
3. Charges include heating; lighting; sound system; kitchen and equipment; cooking facilities; tables and chairs; crockery and cutlery for 80 place settings.
4. A laundry charge of £17 applies for use of tablecloths, and a £10 charge applies for use of projection equipment.
5. Please note that a charge of £6 per sack will apply to any rubbish left on or outside the premises, and will be deducted from your deposit.
6. Car parking for about 30 vehicles is included in the hire fee.
7. Concessionary charges apply at Trustees discretion for Kingston residents; Local Voluntary Groups; and long term Regular Users.
8. Full refunds for cancellations will only be made where at least 30 days notice has been given.